

Tech Tab

November 2009-January 2010

Paramedic & EMT
Training, see page 7

Career Training
Skills Upgrade
Classes for Fun

GREAT PLAINS
Technology Center

www.gptech.org

Inside:
Pharmacy Technician
CISCO Networking Associate
Digital Photography
Auto Body Repair

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GREAT PLAINS
Technology Center

WORKS FOR YOU.

2

PHONE
580.250.5500
FAX
580.250-5549
WEB
www.gptech.org

Title IX Statement: Great Plains Technology Center does not discriminate on the basis of race, color, national origin, sex/gender, age or qualified disability.

This school is authorized under Federal law to enroll nonimmigrant students.

On the Cover...

Here's exciting news for emergency personnel, Great Plains Technology Center is in the process to receive national accreditation for its paramedic program. Are you ready to get started in this exciting career field? Two new paramedic classes will begin in 2010. We're also offering several EMT classes. See page 7 for schedules and course information.

Please check out our Public Safety Training course offerings on pages 7-8. for enrollment information, please call 580-250-5550.

Great Plains Technology Center has long been the leader in public safety career training. With the opening of our newest facility, Building 900, our Public Safety training complex is now complete. Located on the south end of campus Building 800 features our fire training, emergency medical technician and paramedic training. Building 900 features our Law Enforcement Academy, the Lawton Police Training Center and will soon be the home of the City and County Emergency Management Center.

Great Plains Technology Center

**4500 West Lee Blvd.
Lawton, Oklahoma 73505**

**580-355-6371
800-244-1024**

www.gptech.org

Business & Office Classes

Accounting Level II

This class allows you to take your Accounting skills to the next level. Prerequisite: Accounting Level I.

1/11-3/10 Mon & Wed 6:00- 9:00 p.m. 48 hr \$125
BIZ2501F10

Keyboarding

Don't miss future opportunities! Whether you need to learn the basics of keyboarding, or want to increase your speed, this self-paced class is designed especially for you. Step into your future by enrolling today.

10/26-11/18 Mon & Wed 5:30-8:30 p.m. 21 hr \$55
BIZ0703F10

11/17-12/10 Tue & Thu 5:30-8:30 p.m. 21 hr \$55
BIZ0704F10

1/7-1/28 Tue & Thu 5:30-8:30 p.m. 21 hr \$55
BIZ0705F10

Office Procedures I

Conquer the twelve rules of file management, and speed through the ten-key calculator by touch. Text required.

1/19-3/4 Tue & Thu 6:00- 9:00 p.m. 42 hr \$105



Typing Certification Testing

Need certification of your typing skills? Call 250-5500 for your appointment today.

11/2-1/26 Tue 4:30-5:30 p.m. 1 hr \$15
BIZ0801F10

50% Discount for Seniors & School Staff

If you are a senior age 60+ or a public school employee you can save 50%* off the cost of tuition for classes listed on pages 3-8 of this catalog.

Call us at 580-250-5500 for details.

**Does not apply to the Travel/Airline Agent class, Motorcycle classes or Health Skills Testing. Notify staff at the time of enrollment in order to receive discount.*

No discounts or refunds will be awarded after enrollment is complete. Only one discount per class.

Child Care Classes

1,2,3 – Fun With Math

Everything you need to make learning Math fun, and you can implement it on Monday! Hands-on activities and handouts provided.

11/21-11/21 Sat 9:00 a.m.-1:00 p.m. 4 hr \$15
CCC5801F10

But Art Is Sooo Messy

Master these easy and not too messy art activities that are developmentally appropriate and fun for the children. Hands-on activities and handouts provided.

12/12-12/12 Sat 9:00 a.m.-1:00 p.m. 4 hr \$15
CCC5901F10

Fast Track to CDA

Everything you need to prepare to gain a credential as a Child Development Associate (CDA) is here waiting for you. "This class was fun, and I can't wait until the next level!" was a comment from a recent student. Classes may be taken in any order as long as level IV is taken last. Text required.

Level II – 10/26-12/9 Mon & Wed 6:30-9:00 p.m.
30 hr \$65 CCC4901F10

Level I – 1/11-2/24 Mon & Wed 6:30-9:00 p.m.
30 hr \$65 CCC4802F10

Pathway to CDA

The time is now to obtain your Child Development Associate (CDA) credential. Scholarships are available, call 1-866-343-3881 or visit www.okhighered.org/secc. to see if you qualify. This series can be taken in any order as long as level 5 is taken last. Text required.

Level 4 – 1/13-12/8 Tue & Sat 6:00-9:00 p.m.
30 hr \$155 CCC2201F10

Level 2 – 1/9-2/20 Sat 7:30-3:00 p.M
40 hr \$175 CCC2001F10



Stressed Out? Kids Got You Worked Up?

Indulge yourself; learn to take care of you so you can take better care of the children. Easy and fun activities are great for the approaching holidays.

12/5-12/5 Sat 9:00-1:00 p.m. 4 hr \$15
CCC6001F10

Enroll early to avoid cancellations.

Computer Classes

A+ Certification Prep Course

Take advantage of this golden opportunity to prepare for the nationally respected CompTIA A+ certification exam. Whether you're seeking the IT, Remote Support, or Depot Technician designation, they are all here. Training includes installation, configuration, diagnosing, basic networking, security, and much more. Don't delay, become certified today!

11/2-2/17 Mon & Wed 6:00-10:00 p.m. 96 hr \$225
CMP4702F10

Adobe Photoshop Level I

Create award-winning photographs using Photoshop CS3. Let your imagination soar as you create original artwork, backgrounds, multi-layered images and much more. This class is taught on Mac computers but is helpful for PC users too. Prerequisite: Mac or Windows Operating experience. Text and flash drive required.

11/19-2/25 Tue & Thu 6:00 9:00 p.m. 36 hr \$125
CMP1702F10

CISCO Networking Associate

Unlock doors by gaining certification in this highly sought after field. Achieve the technical and soft skills needed to succeed in entry-level networking professions such as network installer, help desk technician, pre-sales support technician or network technician. Completion of the first two levels prepares you to take the Cisco Certified Entry Network Technician (CCENT) Certification exam. Completion of all four levels prepares you for the CCNA certification exam. ATTENDING ORIENTATION IS MANDATORY. Text required.

11/2-2/17 Mon & Wed 6:00-10:00 p.m. 96 hr \$475
CMP4003F10

11/3-2/9 Tue & Thu 6:00-10:00 p.m. 96 hr \$475
CMP4004F10

CISCO Orientation

This orientation is MANDATORY for all new Cisco students. Failure to attend will prohibit the student from attending the Cisco classes.

10/28-10/28 Wed 6:00-9:00p.m. 3 hr Free
CMP3902F10

Facebook

Master the versatility of Facebook! Facebook is a free social networking website where users can join networks organized by city, workplace, school, and region to connect, gain friends and interact with others.

11/2-11/18 Mon & Wed 6:30- 8:30 p.m. 10 hr \$29
CMP1002F10



Hardware Level I

Learn how to assemble a PC compatible computer from the motherboard up. Save money by upgrading what you own. Text and tools required.

11/12-2/18 Tue & Thu 6:30-9:30 p.m. 36 hr \$95
CMP1101F10

Introduction to Computers

Created just for you, this basic computer class is ideal for the first-time user. Get started today!

11/12-1/14 Tue & Thu 6:00-9:00 p.m. 6 hr \$25
CMP0105F10

Microsoft Excel 2007 Level I

Wow your boss by attending this class! Create spreadsheets that put all of the data at your fingertips. Learn techniques to work more easily and quickly than ever before. Prerequisite: Windows. Text and flash drive required.

11/17-12/15 Tue & Thu 6:00- 9:00 p.m. 24 hr \$75
CMP7603F10

11/19-2/11 Tue & Thu 6:00- 9:00 p.m. 24 hr \$75
CMP7604F10

Movie Maker

Create knockout movies of your vacations, special events, and family functions. Bring your digital photos, video clips, and music to produce movies in class. Prerequisite: Experience with Windows XP, and flash drive.

11/16-11/18 Mon & Wed 6:00-9:00 p.m. 6 hr \$25
CMP7302F10

Security + Certification Prep Course

Position yourself to be on the cutting edge of computer security. Master the five domain areas of security to take the CompTIA Security+ certification exam. Certification shows the world you can do it! Windows recommended. Text required.

11/20-3/24 Mon & Wed 6:00- 9:00 p.m. 47 hr \$255
CMP3603F10

Twitter

Get connected today with the latest and fastest-growing tool for social networking and micro-blogging. Learn to send and read updates known as "tweets".

11/30-12/14 Mon & Wed 6:30- 8:30 p.m. 10 hr \$29
CMP6403F10

Web Page Design

Take your creative possibilities to a new level! Create professionally designed web pages using Microsoft Expression Web software. Prerequisite: Windows, Text and flash drive required.

11/19-2/25 Tue & Thu 6:30-9:30 p.m. 36 hr \$85
CMP3302F10

Windows Vista Fundamentals

Take the next step to become a competent computer user. Explore the power of Windows Vista today. Typing/Keyboarding recommended. Text required.

11/30-12/11 Mon, Wed, & Fri 8:30-11:30 a.m. 18 hr \$55
CMP7404F10

11/19-2/4 Tue & Thu 6:00-9:00 p.m. 18 hr \$55
CMP7405F10



When IT really matters-Test with VUE!

www.vue.com

Certification Testing Available For:

| | | |
|-----------|----------|--------|
| Microsoft | CIW | LPI |
| Novell | Ericsson | Lucent |
| CompTIA | HyCurve | PCT |
| Allaire | Informix | CISCO |

PLEASE NOTE!

Testing candidates MUST register and pay for exams a minimum of TWO days prior to test date.

Please call for the next available test date.

For more information, call (580) 250-5667, (580) 250-5665 or Toll-Free 1-800-244-1024

Enroll early to avoid cancellations.

General Interest Classes



Conversational Spanish

Going on vacation to a Spanish-speaking nation? Need to communicate with others on the job? Let our instructor show you the way. A Spanish/English dictionary is recommended and available in our bookstore.

1/25-3/8 Mon & Wed 6:00- 8:00 p.m. 24 hr \$65
GNL3503F10

Digital Cameras-Understanding It All

Is a camera with more megapixels better? You will learn what to look for when buying a camera and how to easily understand what those functions on your digital camera can do for you.

12/12-12/12 Sat 9:00 a.m.-12:00 p.m. 3 hr \$9
GNL3604F10

1/9-1/9 Sat 9:00 a.m.-12:00 p.m. 3 hr \$9
GNL3605F10

Digital Photography

"This class was awesome" is among the many positive remarks about this class. Enjoy our award-winning photographer as she shares tips to make you a better photographer! Understand lighting, composition, creative techniques and more. Enroll today, this class fills quickly! Prerequisite: Windows, Text required.

10/13-11/17 Tue & Thu 6:00-9:00 p.m. 30 hr \$85
GNL1002F10

1/11-2/17 Mon & Wed 6:00-9:00 p.m. 30 hr \$85
GNL1003F10

Digital Photography Advanced

Take your photography skills to the next level! Topics include: advanced posing, lighting, and composition. Acquire techniques for specialty photography such as portraits, sports, weddings, and more. Prerequisite: Digital Photography.

1/12-2/11 Tue & Thu 7:00-10:00p.m. 30 hr \$85
GNL3701F10

Floral Design Level I

Let your creative side run wild! Whether becoming a floral designer is in your future, or making your home more beautiful, this class has it all. Purchase of some materials required. Don't delay, enroll today!

1/26-3/4 Tue & Thu 6:30-9:30 p.m. 36 hr \$85
GNL0301F10

Get In Line To Dance

Do you enjoy dancing, but don't always have a partner? Looking for an enjoyable way to exercise? This class was designed specially for you! The classic line dances are taught as well as newer dances danced to a variety of music. Wear comfortable clothing and smooth soled shoes as you won't be sitting down in this exciting class.

1/26-3/2 Tue 6:00-7:20 p.m. 8 hr \$25
GNL4203F10

Just Desserts

Wow your friends and family by creating delectable dessert items that everyone is sure to rave about in this fun class. One bonus of attending class is that you get to enjoy the fruits of your labor.

10/19-11/5 Mon & Thu 6:30-8:30 p.m. 12 hr \$95
GNL5402F10

Photoshop Elements for Photographers

Today's most striking photos have likely been enhanced. Harness the power to take your photos from good to stunning during this hands-on course. Whether you want to retouch blemishes, smooth facial lines, soften edges, convert to black and white or restore old images, this class has it all and best of all-it's easy to do! Prerequisite: A basic working knowledge of computer use and Windows. Text required.

1/12-2/11 Tue & Thu 4:45-6:45 p.m. 20 hr \$75
GNL4902F10

Enroll early to avoid cancellations.

Shall We Dance?

Learn the basics of dance technique, footwork, patterns, rhythm identification and more. Dance the two-step and Waltz. Smooth soled shoes and comfortable clothing are recommended. Save money if enrolling as a couple. Couple rate is \$59.

1/26-3/2 Tue 7:30-9:30 p.m. 12 hr \$39
GNL4303F10

Sign Language Level II

Improve your signing skills with this continuation class. Prerequisite: Sign Language Level I. Text required.

10/22-12/5 Thu 6-9 p.m & Sat 9a.m.-12 p.m. \$85
GNL0901F10

Watercolor Art

Let your creative juices flow and have fun learning to paint using watercolors. Conquer technique, color theory, planning pictures and composition. What can you create?

11/17-12/15 Tue & Thu 7:00-9:00 p.m. 16 hr \$45
GNL5002F10

Programs Eligible for VA Education Funding

- A+ Prep Course
- Automotive Tech
- Certified Medication Aide
- Child Development Associate
- CISCO Networking Academy Program
- Computer Support Specialist
- Customer Service Representative
- Desktop Publisher
- EMT Basic
- EMT Intermediate
- EMT Paramedic
- Facilities Maintenance Technician
- Firefighter
- General Maintenance Workers/Helpers
- Long Term Care Nurse Aide/ Home Health Aide
- Medical Assistant
- Medical Coder
- Medical Secretary
- Medical Transcription
- Network Technician
- Office Clerk
- Pharmacy Technician
- Private Investigator,
- Armed
- Private Investigator, Unarmed
- Real Estate Associate
- Security Guard, Armed
- Security Guard, Unarmed
- Travel/Airline Agent
- Web Page Design

Questions regarding evening programs and benefits at Great Plains Technology Center should be directed to the Career Counselor in Bldg. 300, Room 309, (580) 250-5503.

To contact the Regional Veterans Administration office:

Department of Veteran Affairs
P.O. Box 8888
Muskogee, OK
74402-8888

Phone:
1-888-442-4551
www.gibill.va.gov

Health & Medical Classes

Anatomy and Physiology

The healthcare field is recession resistant. Get started today from the ground up to prepare for an exciting healthcare career! This class focuses on identification of body systems, components and function. Enroll early, these classes fill quickly! Text required.

1/11-4/14 Mon & Wed 6:00-9:00 p.m. 72 hr \$145
MED0303F10

Computerized Health Certification Test

Get certified! Our trained staff is authorized to administer the written portion of the health certification examination.

1/13-1/26 Tue 9:00-11:00 a.m. 2 hr \$30
HCT1103F10

CPT-4 Coding Level I

Advance your career in medical coding. Learn the concepts of CPT-4 coding. Prerequisite: Medical Terminology, Anatomy and Physiology. Text required.

1/11-3/8 Mon & Wed 6:30-9:30 p.m. 45 hr \$135
MED2901F10

ICD-9 Coding Level II

Master the art of ICD-9 coding in this level II class. Prerequisite: ICD-9 Coding Level I. Text required.

1/12-12/16 Mon & Wed 6:30-9:30 p.m. 36 hr \$115
MED2801F10

Long Term Care Nurse Aide-Home Health Care

Launch into the nursing world by enrolling in this Oklahoma State Department of Health approved course. This course combines practical education coupled with on-location training. The daytime class covers Home Health Care According to Oklahoma State Law, if a criminal arrest check reveals a course which bars employment in a healthcare entity, the trainee shall be withdrawn from the training program. Additional costs associated with training excluding scrubs and shoes include books at approximately \$100, certification testing fees \$60, urine analysis \$25, and stethoscope \$25.

10/19-11/23 Mon-Fri 8:15 a.m.-2:40 p.m. 150 hr \$315
MED2003F10

12/3-1/21 Mon-Fri 8:15 a.m.-2:40 p.m. 150 hr \$315
MED2004F10

1/26-3/2 Mon-Fri 8:15 a.m.-2:40 p.m. 150 hr \$315
MED2005F10



MAT Recertification

Don't let your Medication Administration Training certification lapse. Enroll today.

12/5-12/8 Tues 5:30-9:30 p.m. & Sat 9:00 a.m.-1:00 p.m.
8 hr \$35 MED2601F10

Math for Health Occupations

This class was designed with you in mind! Math is used extensively in the healthcare field. Increase your odds of success by enrolling in this refresher class. Text required.

10/12-11/23 Mon & Wed 6:00-9:00 p.m. 36 hr \$65
MED0503F10

10/29-12/10 Tue & Thu 6:00-9:00 p.m. 36 hr \$65
MED0504F10

1/13-3/1 Mon & Wed 6:00-9:00 p.m. 36 hr \$65
MED0505F10

Medical Terminology

This class is an obvious choice to start your medical career! Medical vocabulary is essential to work in any health career from Medical Transcriptionist to Surgical Technologist. Text required.

10/13-12/15 Tue & Thu 6:30-9:30 p.m. 51 hr \$125
MED0404F10

1/13-3/24 Mon & Wed 6:30-9:30 p.m. 51 hr \$125
MED0405F10

Medical Transcription

Work from home! Medical transcriptionists must have sound judgment, deductive reasoning, and medical knowledge. If this sounds like you, unlock the door to your future and get started! Prerequisite: Typing and Medical Terminology. Text required.

1/11-3/31 Mon & Wed 6:00-9:00 p.m. 60 hr \$135
MED0404F10

Pharmacy Technician

Work at your own pace and get certified! This interactive computer-based course will take you through what you need to know to work in a pharmacy. You must have received a high school diploma or GED by the application receipt deadline and never have been convicted of a felony to sit for the National Pharmacy Technician Certification examination. Prerequisite: Math for Health Occupations and Windows is recommended. Headsets required. The tuition is \$140 and the courseware is \$255. Discounts only apply toward the tuition amount.

1/25-4/7 Mon & Wed 6:30-9:30 p.m. 57 hr \$395
MED3203F10

Phlebotomy

This class offers one of the quickest ways to break into the healthcare field. Students draw blood from each other. This class does not provide students with certification. Text required.

1/11-3/3 Mon & Wed 6:00-9:00 p.m. 42 hr \$95
MED0806F10

Tattoo and Micropigmentation Testing & Health Certification Testing Available

Tests are given at Great Plains on Tuesdays at 9 a.m.

For more information regarding enrollment guidelines, please contact the Adult Career Development office at 580-250-5500.

Attention active duty military!

100% MILITARY TUITION ASSISTANCE

Our career specialist is on duty for you, Monday through Friday 8 a.m. - 4 p.m. in the Harry S. Truman Education Center, Building 3281, Sheridan Road, Fort Sill. For information or to schedule an appointment, call: 1-580-442-6229

Professional Development Classes

GED Prep Course

Open doors to your future! Prepare to successfully test for the GED. *Must be at least 16 years of age with permission from parents and school district approval. Adult Basic Education (ABE) class enrollment forms must be completed prior to enrollment.

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|-------------|-----------|----------------------|-------|-----|
| 11/17-12/17 | Tue & Thu | 5:30-8:30 p.m. | 24 hr | \$0 |
| PRD7304F10 | | | | |
| 1/7-5/13 | Tue & Thu | 5:30-8:30 p.m. | 60 hr | \$0 |
| PRD7305F10 | | | | |
| 1/9-6/19 | Sat | 9:00 a.m.-12:00 p.m. | 60 hr | \$0 |
| PRD7306F10 | | | | |

Prerequisite Testing

So you don't think you need that prerequisite class? Challenge the requirement by testing for Medical Terminology, Math for Health Occupations, and/or Anatomy and Physiology. The Windows Fundamentals test is given at no charge.

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| 11/3-1/26 | Tue | 1:00-3:00 p.m. | 2 hr | 2 hr | \$9 |
| PRD7501F10 | | | | | |

Special Education Paraprofessional Training

Do you have that special touch? Assist in the special education classroom by working with students with disabilities. This training meets one of the requirements needed to obtain SEP Registry status in Oklahoma. A high school diploma or GED is required. You must attend all 24-hours of this course. No discounts are eligible.

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| 10/20-11/12 | Tue & Thu | 6:00-9:00p.m. | 24 hr | \$132 |
| PRD0602F10 | | | | |

TABE Remediation

Want to improve your TABE test scores? Gain referral from the counselor for this training. This service is Free to current Great Plains students!

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| 11/1-1/25 | Mon | 8:30 a.m.-4:30 p.m. | 20 hr | \$25 |
| PRD7601F10 | | | | |

Public Safety Classes

CPR for Health Care Providers

Can your loved ones count on you to save their life? Prepare by obtaining your CPR certification from the American Heart Association.

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| 10/19-10/21 | Mon & Wed | 5:30-9:30 p.m. | 8 hr | \$29 |
| PUB0704F10 | | | | |
| 11/16-11/18 | Mon & Wed | 5:30-9:30 p.m. | 8 hr | \$29 |
| PUB0705F10 | | | | |
| 12/14-12/16 | Mon & Wed | 5:30-9:30 p.m. | 8 hr | \$29 |
| PUB0706F10 | | | | |
| 1/12-1/14 | Tue & Thu | 6:00-10:00 p.m. | 8 hr | \$29 |
| PUB0710F10 | | | | |
| 1/26-1/28 | Tue & Thu | 5:30-8:30 p.m. | 8 hr | \$29 |
| PUB0707F10 | | | | |

Defensive Driving Course

Wish you could turn back time; or at least remove two points off your driving record? Enroll quickly in this driver improvement program to reserve your seat. It could save your life! No discounts apply. Text required.

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| 12/5-12/5 | Sat | 8:30-3:00 p.m. | 8 hr | \$50 |
| PUB0103F10 | | | | |

EMT-Basic

Is sitting behind a desk not your idea of fun?

Join the exciting ranks of the EMT. Classroom and clinical experience are combined to provide just what you need to obtain certification. You must be 18 for certification. Forty clinical hours required in addition to class time. Text, the cost of uniforms, and \$15 for insurance required.

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| 11/13/09-3/30/10 | Tue & Thurs | 6:00-10:00p.m. | 144 hr | \$375 |
| | | | | PUB0805F10 |
| 1/25/10-6/9/10 | Mon & Wed | 6:00-10:00p.m. | 144 hr | \$375 |
| | | | | PUB0804F10 |

EMT-Basic Refresher

This course is for the licensed EMT-Basic who wishes to meet the educational and skill requirements to apply for renewal of their EMT-Basic license. Prerequisite: Hold a current EMT-Basic license.

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| 1/4-1/25 | Mon & Wed | 6:00-10:00 p.m. | 24 hr | \$75 |
| PUB1601F10 | | | | |

EMT-Intermediate Refresher

This course is for the licensed EMT-Intermediate who wishes to meet the educational and skill requirements to apply for renewal of their EMT-Intermediate license. Prerequisite: EMT-Basic Refresher Course. Certified EMT-Basic, EMT-Intermediate.

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| 1/4-2/3 | Mon & Wed | 6:00-10:00 p.m. | 36 hr | \$95 |
| PUB1701F10 | | | | |



EMT-Paramedic Refresher

This course is for the licensed EMT-Paramedic who wishes to meet the educational and skill requirements to apply for renewal of their EMT-Paramedic license. Prerequisite: Hold a current EMT-Paramedic license. Prerequisite: EMT Basic, EMT-Intermediate refresher course. Certified EMT-Basic, EMT-Intermediate or EMT-Paramedic.

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| 1/4-2/17 | Mon & Wed | 6:00-10:00 p.m. | 48 hr | \$135 |
| PUB1801F10 | | | | |

EMT-Paramedic Level I

This is the first course in a five course Paramedic Program. This course is the foundation for the Paramedic Program. While introduced to the world of paramedicine, students learn the roles and responsibilities of a Paramedic. In addition to reviewing medical, legal and ethical issues, students learn the foundations in Pathophysiology, pharmacology and medication administration. Student will not be required to participate in clinical rotations during Level I. Prerequisite: Anatomy and Physiology, Basic EMT License. Text Required. Students are also required to submit a completed Paramedic Program Application and meet all requirements specified within the application.

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|------------|------------|--------------------|--------|-------|
| 1/5 - 3/11 | Tues & Thu | 9:00 a.m.-5:00p.m. | 140 hr | \$355 |
| PUB1101F10 | | | | |
| 3/1 - 7/7 | Mon & Wed | 6:00-10:00p.m. | 140 hr | \$355 |
| PUB1101S10 | | | | |

Fire Pump Maintenance

Attention firefighters; this class will enable you to perform maintenance on fire pumps. Everything you need is here: maintenance, troubleshooting, testing, schedules, accessories, shifting mechanisms and more.

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| 12/1-12/3 | Tue & Thu | 6:00-10:00 p.m. | 8 hr | \$25 |
| FST1202F10 | | | | |

Enroll early to avoid cancellations.

Public Safety Classes

First Aid

Feel confident in an emergency! Get certified through the American Heart Association in this four-hour class.

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| 10/20-10/20 Tue PUB0604F10 | 5:30-9:30 p.m. | 4 hr | \$25 |
| 11/23-11/23 Mon PUB0605F10 | 5:30-9:30 p.m. | 4 hr | \$25 |
| 12/9-12/9 Wed PUB0606F10 | 5:30-9:30 p.m. | 4 hr | \$25 |
| 1/20-1/20 Wed PUB0607F10 | 5:30-9:30 p.m. | 4 hr | \$25 |

Motorcycle Safety-Basic Rider

Feel the freedom of the road with confidence! This Motorcycle Safety Foundation (MSF) class is designed with you in mind. Step-by-step instruction will enable you to safely ride a motorcycle while in class. Successful completion of this course satisfies the DOD MSF card requirement, waives the driving portion of the Oklahoma driving test, and generally qualifies for insurance discounts. We provide the motorcycles, you provide the following: DOD or Snell approved helmet, eye protection, over-the-ankle footwear, full fingered gloves, long sleeve shirt, and long pants. Minimum age is 14. (If less than 18, a parent or guardian must be present on the first day to sign a waiver). This class does not qualify for tuition discounts.

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| 10/2-10/4 Fri 6-9p.m. & Sat & Sun 8a.m.-4:30p.m. PUB0412F10 | \$150 |
| 10/9-10/11 Fri 6-9p.m. & Sat & Sun 8a.m.-4:30p.m. PUB0413F10 | \$150 |
| 10/23-10/25 Fri 6-9p.m. & Sat & Sun 8a.m.-4:30p.m. PUB0414F10 | \$150 |
| 10/30-11/1 Fri 6-9p.m. & Sat & Sun 8a.m.-4:30p.m. PUB0415F10 | \$150 |

Volunteer Fire Fighting Practices

"This instructor knows his stuff" and "Just what I needed" are among the comments from students who have attended this course. Volunteer fire departments everywhere are taking advantage of this specialized class. Students should be at least 18 years of age. Prerequisite: CPR.

| | | | |
|---------------------------------|----------------|-------|------|
| 1/5-2/4 Tue & Thu FST6602F10 | 6:30-9:30 p.m. | 30 hr | \$85 |
|---------------------------------|----------------|-------|------|

Security Guard Training Classes



Phase I Basic

The time is now to change your future. Take the first step toward obtaining your security guard license. Text required.

| | | | |
|----------------------------------|-----------------|-------|------|
| 1/12-2/2 Tue & Thu SGT0102F10 | 6:00-10:00 p.m. | 28 hr | \$85 |
|----------------------------------|-----------------|-------|------|

Phase 4 Firearms

Armed security guard license applicants must successfully complete phases 1, 2, and 4. This hands-on class gives instruction pertaining to revolvers and shotguns. Students must furnish their own weapons. Weapons specifications will be provided upon request. The California Psychology Inventory (CPI) test results must be on file with Great Plains BEFORE enrolling in this class. The minimum age is 21. Class meets two evenings and three Saturdays.

| | | | |
|------------------------------------|-----------------|-------|-------|
| 12/1-12/19 Tue & Sat SGT0401F10 | 6:00-10:00 p.m. | 32 hr | \$125 |
|------------------------------------|-----------------|-------|-------|

Trade and Industrial Classes

Air Conditioning & Refrigeration Level II

Delve into the electrical systems of air conditioning and refrigeration units. Prerequisite: Air Conditioning & Refrigeration I. Text required.

| | | | |
|----------------------------------|---------------|-------|-------|
| 1/11-3/3 Mon & Wed TAT0202F10 | 6:00-9:00p.m. | 42 hr | \$125 |
|----------------------------------|---------------|-------|-------|

Air Conditioning & Refrigeration Level IV

The heat pump is the focus of this course. While you are here you will receive a certification for PURON refrigerant. Prerequisite: Journeyman Mechanic, or completion of Air Conditioning Level III. Text required.

| | | | |
|-------------------------------------|----------------|-------|-------|
| 1/12-2/2/10 Tue & Thu TAT0402F10 | 6:00-10:00p.m. | 42 hr | \$115 |
|-------------------------------------|----------------|-------|-------|

Auto Body Repair Beginning to Advanced

Make your ride Sizzling Hot! Whether it takes sheet metal repair, fiberglass body panel installation, structural alignment or paint refinishing to make your chassis class, it is all here for you. Students will provide a project which must meet with the instructor's approval.

| | | | |
|-----------------------------------|-----------------|-------|-------|
| 1/11-4/14 Mon & Wed TAT1102F10 | 6:00-10:00 p.m. | 96 hr | \$295 |
| 1/12-4/08 Tue & Thu TAT1102F10 | 6:00-10:00 p.m. | 96 hr | \$295 |

Plumbing C.E.U.

No need to travel; get the Continuing Education Credit that you need to renew your plumbing license right here at GPTC. Update yourself on International Plumbing Code, International Residential Code, and the International Fuel Gas code changes for 2009!

| | | |
|-----------------------------------|----------------|------|
| 11/2-11/4 Mon & Wed TAT2601F10 | 6:30-9:30 p.m. | \$55 |
|-----------------------------------|----------------|------|

Plumbing State License Prep

Attention working plumbers; get what you need at GPTC to prepare to take the state plumbing license examination. Get the low-down on plumbing code and license laws. Prerequisite: Plumbing Level II or experience in the plumbing trade. Text required.

| | | | |
|-----------------------------------|----------------|-------|-------|
| 11/9-1/13 Mon & Wed TAT2501F10 | 6:30-9:30 p.m. | 42 hr | \$115 |
|-----------------------------------|----------------|-------|-------|

Welding Beginning to Advanced

This class is so hot it sizzles! Whether you are a beginner or have years of experience, you will fit right in. Hands-on instruction includes oxy-acetylene, stick, gas tungsten Arc Welding and more. Bring the following personal safety equipment to class: long sleeve shirt, leather boots, safety/welding glasses in clear, pliers with cutters, leather gloves, welding helmet preferred shade #10, leather welding sleeves, and welding cap.

| | | | |
|-----------------------------------|-----------------|-------|-------|
| 10/26-2/3 Mon & Wed TAT1003F10 | 6:00-10:00 p.m. | 96 hr | \$335 |
| 1/12-4/8 Tue & Thu TAT1004F10 | 6:00-10:00 p.m. | 96 hr | \$335 |

S.C.O.R.E.

SCORE (School of Career Opportunities and Real Education) is a dropout recovery program designed to reconnect youths, ages 16-18, to educational and occupational goals. SCORE allows a student to pursue a high school diploma. SCORE education includes half-time career training and half-time academics.

For further information contact Kirk Mullenix at 250-5589.

Full-Time Career Majors – High School and Adult Students

Architecture & Construction

- Frame Carpenter (1050 hours Adult & High School) 
- Lead Carpenter (2370 hours Adult) 
- Residential Electrician's Assistant (1050 hours Adult & High School) 
- Commercial Electrician's Assistant (2370 hours Adult) 
- Commercial HVAC Technician (1050 hours Adult & High School) 
- Commercial HVAC Technician (2370 hours Adult) 




Arts, A/V Technology & Communications

- Printing Design Technician (1050 hours Adult & High School) 

Bio-Medical Sciences (High School Only)

- Biomedical Science (1320 Hours High School)








Business, Management & Administration

- Medical Insurance Coder (1050 hours adult & High School) 
- Medical Transcriptionist (1050 hours adult & High School) 
- Office Information Specialist (1050 hours adult & High School) - NEW 

Education Training

- Pre-Education (1050 hours Adult & High School) - NEW

Health Science-Adult Students Only



- Advanced Respiratory Therapist (1945 hours adult)  
- Practical Nurse/Traditional (1497 hours adult) 
- Licensed Practical Nurse/Day Flex (1947 hours adult) 
- Licensed Practical Nurse/Evening Flex (1947 hours adult) 
- Radiologic Technology (3000 hours adult)  
- Surgical Technologist (1185 hours adult)

Health Science-High School Only


- Nursing Assistant (525 hours high school)
- Chiropractic Assistant (585 hours high school)
- Physical Therapy Aide (600 hours high school) - NEW
- Occupational Therapy Aide (600 hours high school) - NEW
- Veterinary Assistant (600 hours high school)*
- Electrocardiograph Technician (525 hours high school)*
- Phlebotomist (600 hours high school)*
- Home Health Care Nursing Assistant (16 hours high School)*

*Second year, returning high school students

Hospitality & Tourism

- Culinary Arts Management Assistant (1050 hours adult & high school) 
- Culinary Coordinator (1050 hours adult) 
- Hospitality Service Assistant (1050 hours adult; 1050 hours high school) admission by special permission
- Lodging Management Worker (270 hours adult; 270 hours high school) admission by special permission - NEW
- Service Careers Housekeeping Assistant (255 hours adult; 255 hours high school) admission by special permission - NEW
- Housekeeping Workforce Transition (555 hours adult; 555 hours high school) admission by special permission - NEW




Information Technology

- 3D Animator (1050 hours adult & high school) 


**Call the GPTC Enrollment Office at
580-250-5605 for tuition and fee costs.**

- PC Support Technician (1050 hours adult & high school) - NEW 
- Multimedia Assistant (1050 hours adult & high school) 
- Video Editor (1050 hours adult & high school) - NEW 
- Enterprise Network Professional (1300 hours adult)  
- Network Security Specialist (1050 hours adult & high school)  


Law, Public Safety, Corrections & Security

- Basic EMT Firefighter (605 hours adult & high school)  
- Criminal Justice Officer (1050 hours adult & high school)  




Manufacturing - High School Only

- Pre-Engineering Aerospace (1320 hours High School) - NEW  
- Pre-Engineering Civil and Architecture (1320 hours High School) - NEW  
- Pre-Engineering Mechanical (1320 hours High School)  

Manufacturing

- Structural Welder (1575 hours adult; 1050 hours high school) 
- Design Engineer Technician (CAD) (1050 hours adult & high school)  

Transportation, Distribution & Logistics


- Automotive Service Technician (1050 hours adult & high school) 
- Combination Collision Repair Technician (1050 hours adult & high school) 
- Medium Heavy Diesel Truck Service & Light Repair Technician (1050 hours adult & high school) 

- **High School Sophomores & Juniors, your chance to visit GPTech is January 2010 during Tech Tours!**
- **FREE tuition for High School Students.**
- **See your counselor for information and sign-up details.**

5 Easy Steps to Full-Time Adult Enrollment

1. Pick-up an application packet at the Enrollment Office in Building 100, Room 111. Health Science applications may also be picked up in the office in Building 700, Room 710.
2. Pick-up a Financial Aid packet, fill-out and send off immediately. The Financial Aid office is also located in Building 100, Room 111.
3. Schedule the SAGE and TABE tests.
4. When testing is completed, schedule an appointment for test interpretation.
5. You will be notified by telephone and/or mail when a seat becomes available.

Earn College Credit

 You can earn college credit hours* towards an A.A.S. degree through many of our career majors as a result of our alliances with area colleges and universities.

For more information, call 580-250-5639. Look for the college credit icon to find out which career majors offer college credit.

*Credits awarded by participating colleges and universities.



REGISTRATION FORM

DETACH AND MAIL OR FAX TO:

Great Plains Technology Center • Adult Career Development
Building 300 • 4500 West Lee Blvd., Lawton, OK 73505
Phone (580) 250-5500 • Fax (580) 250-5549 • www.gptech.org

(Please Print)

For Short-Term, Part-time Classes Only

CLASS CODE: _____ CLASS NAME: _____

CLASS CODE: _____ CLASS NAME: _____

CLASS CODE: _____ CLASS NAME: _____

CLASS CODE: _____ CLASS NAME: _____

HAVE YOU MET THE * Prerequisite FOR THE COURSES YOU SELECTED? Note: Classes with an asterisk* require a prerequisite.

** IF YOU HAVE A DISABILITY AND ARE IN NEED OF ACCOMMODATIONS, PLEASE ASK FOR AN ACCOMMODATIONS FORM. **

LAST NAME _____ FIRST _____ M.I. _____

SOCIAL SECURITY NUMBER _____

ADDRESS _____ CITY _____ STATE _____

ZIP CODE _____ HOME PHONE _____ WORK PHONE _____

E-MAIL ADDRESS _____ SCHOOL DISTRICT _____

WOULD YOU LIKE TO RECEIVE PERIODIC INFORMATION FROM US REGARDING CLASS UPDATES OR SPECIAL EVENTS? YES NO

EMPLOYER NAME _____ IS COURSE BEING PAID BY EMPLOYER? YES NO

IN CASE OF EMERGENCY CONTACT _____ PHONE # _____

METHOD OF PAYMENT _____
CASH CHECK NO. OTHER (SPECIFY)

SENIOR CITIZEN DISCOUNT (AGE 60 & OVER) _____

PUBLIC SCHOOL EMPLOYEE DISCOUNT _____

PAYMENT MUST BE INCLUDED WITH REGISTRATION.

10

PHONE
580.250.5500
FAX
580.250-5549
WEB
www.gptech.org

CHARGE

A COURSE



HOW DO I ENROLL?



VISIT



Come to the Adult Career Development (ACD) Office located inside the Worley Center, 4500 W. Lee Blvd., Building 300, Room 308, Monday through Thursday 8:00 a.m. to 8:30 p.m. or Friday and Saturday 8:00 a.m. - 3:00 p.m.

PHONE OR FAX

Have your Visa, MasterCard, or American Express credit card and call (580) 250-5500 or toll-free 1-800-244-1024 Monday through Thursday 8:00 a.m. to 8:30 p.m. or Friday and Saturday 8:00 a.m. - 3:00 p.m., or, complete the enrollment form, including credit card payment information, and fax to (580) 250-5549.



MAIL



Use your Visa, MasterCard, or American Express credit card, or make checks payable to Great Plains Technology Center. Send enrollment form (**located on page 10**) to: Adult Career Development, Building 300, 4500 W. Lee Blvd., Lawton, OK 73505

Payment is required at the time of enrollment.

Enroll early to avoid cancellation.

Enrollment Guidelines

- You must be at least 16 years of age to enroll in Adult Career Development classes.
- Tuition is due in full at time of enrollment.
- Enrollment is on a first come, first served basis.
- Class space is limited.
- Early enrollment helps keep classes from being cancelled.
- Textbooks are NOT included in the price of tuition and may be purchased in the bookstore located inside the Adult Career Development (ACD) office in Building 300, Room 308.

Cancellation Policy

Classes are cancelled when enrollment is below the minimum number of students required to hold the course.

Inclement Weather

Great Plains will make a decision by 7:00 a.m. if full-time daytime classes will meet, and by 2:00 p.m. if evening classes will meet. Announcements will be made on local radio and television stations, as well as through SchoolReach our student emergency notification system.

Refund Policy-ACD Classes

- 100% refund— prior to the course start date.
- 50% refund— start to two days after course start date.
- 0% refund—3 days after course start date and thereafter.

Discounts

- Persons age 60+, 50% off most ACD classes.
- Public school employees, 50% off most ACD classes.
- Discounts cannot be combined.
- Discounts do not apply to textbooks.

Reciprocity Agreement

In accordance with the State Board of Oklahoma Career Tech, students enrolling in a part-time evening or Saturday class who currently reside within a district served by an Oklahoma Technology Center may enroll at the rates published in this catalog. Any student who does not live within a technology center district will be charged twice the published rate.

Students enrolling in full-time adult programs who do not reside in the Great Plains Technology Center district will be charged the published tuition plus a \$1,000 out of district fee.

Financial Aid

A limited number of Great Plains Foundation Scholarships are available. You may pick up applications for the scholarship in either Building 100 or Building 300. The completed application should be returned to Financial Aid, Building 100. Scholarship deadline dates are April 1 for classes beginning May-July; July 1 for classes beginning August-December; and December 1 for classes beginning January-April.

Veterans Education and Training Benefits— we can assist you in filing a claim for education benefits with the Department of Veterans Affairs. Pell Grants are available for full-time programs for those who qualify.

Financial Aid questions may be directed to the, Financial Aid Coordinator, phone 250-5534.

Where to Enroll

If you are enrolling in a PART-TIME, short-term evening or Saturday class, the Adult Career Development (ACD) Office 308 is located in Building 300 (the building directly behind Building 100). Hours are Monday through Thursday, 8 a.m. to 8:30 p.m. and Friday and Saturday, 8 a.m. to 3 p.m. For enrollment information, call 250-5500.

If you are enrolling in a FULL-TIME ADULT, daytime career major/program the enrollment office is located in Room 111 in Building 100. Office hours are Monday through Friday, 8 a.m. to 4:30 p.m.



**Goodyear's First
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Training is Oklahoma
*career*tech.**

GREAT PLAINS
Technology Center

Great Plains Technology Center, a member of Oklahoma's CareerTech System

GREAT PLAINS
Technology Center

4500 West Lee Blvd.
Lawton, Oklahoma 73505

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